

HIDA 2011 CONFERENCE & EXPO

OCTOBER 19-21, 2011 • CHARLOTTE, NC

HOUSING DEADLINE: SEPTEMBER 23, 2011
EVENT DATES: OCTOBER 19-21, 2011
CHARLOTTE CONVENTION CENTER • CHARLOTTE, NC

HOUSING RESERVATION FORM

REGISTRATION IS REQUIRED PRIOR TO MAKING A HOTEL RESERVATION

MAIL: HIDA Housing Office
c/o Expovision
3141 Fairview Park Drive, #550
Falls Church, VA 22042

FAX: (703) 205-0235
PHONE: (800) 860-5399 or (703) 770-3918
WEB SITE: www.HIDA.org
E-MAIL: hidahousing@expovision.com

1. COMPANY CONTACT INFORMATION

Type/print clearly the name and address information of the company contact to receive hotel confirmation(s).

NAME: _____ DAYTIME TELEPHONE: _____
TITLE: _____ FAX: _____
COMPANY NAME: _____ E-MAIL: _____
STREET: _____
CITY: _____ STATE: _____ ZIP: _____

Company Type: (Please check the appropriate box) HIDA Member Non-Member Distributor Exhibitor

2. HOTELS: Please check which hotel you will be staying in.



Westin
601 South College Street
Charlotte, NC 28202
Single/Double \$239.00
Deposit \$277.83



Hilton Charlotte Center City
222 East Third Street
Charlotte, NC 28202
Single/Double \$219.00
Deposit \$254.58



Omni Charlotte Hotel
132 East Trade Street
Charlotte, NC 28202
Single/Double \$189.00
Deposit \$219.71



Holiday Inn Center City Charlotte
230 N. College Street
Charlotte, NC 28202
Single/Double \$159.00
Deposit \$184.83

Price does not include the 16.25% occupancy tax (subject to change).

Reservation Requests: Please check the box to left of name if registrant requires auxiliary services under the Americans with Disabilities Act (ADA). Room type requests are subject to availability.

NAME OF OCCUPANTS (Bracket names of persons occupying same room)	SINGLE ROOM 1 person/1 bed	STD DBL ROOM 2 people/1 bed	DOUBLE/TWIN 2 people/2 beds	ARRIVAL DATE	DEPARTURE DATE
<input type="checkbox"/>				/ /	/ /
<input type="checkbox"/>				/ /	/ /
<input type="checkbox"/>				/ /	/ /

3. METHOD OF PAYMENT: All standard reservations require the appropriate deposit by a major credit card or check drawn on a U.S. bank made payable to the HIDA 2011 Housing Office to confirm your reservation. Your credit card will be charged immediately. Deposits are nonrefundable after September 23, 2011.

Credit Card: American Express MasterCard Visa Discover
If using more than one card, please complete a separate form for each.

Check: Made payable to **HIDA 2011 Housing Office**.
All payments must be payable in U.S. funds.

CARD NUMBER: _____ EXP. DATE: _____ BILLING ZIP CODE (REQUIRED): _____

NAME ON CARD: _____ SIGNATURE: _____

PLEASE MAKE A COPY OF THIS FORM FOR YOUR RECORDS. See reverse side for important information.

IMPORTANT INFORMATION:

Please make your reservations early. Room requests are processed in the order in which they are received.

All reservations require a deposit of one night plus tax room or suite deposit by a major credit card or check drawn on a U.S. bank made payable to the HIDA 2011 Housing Office. American Express, Visa, MasterCard, and Discover are acceptable for deposits. Your card will be charged immediately. Credit card charges may not be charged to another card number after the initial charge has been processed. No reservation can be processed without a deposit. Deposit will appear on the hotel room account at check-in.

The deadline to make reservations is Friday, September 23, 2011.

After this date the HIDA Housing Office will continue to process reservations and changes subject to hotel availability. You must be a registered HIDA 2011 attendee to make reservations with this form.

All cancellations, date, or name changes must be received by September 23, 2011. Deposits are non-refundable after this date.

Although all reservations are guaranteed for late arrival, arrival dates are firm. Failure to check in on the scheduled date of arrival will result in loss of deposit and cancellation of room for the remainder of the stay.

Confirmation: The HIDA Housing Office will e-mail, fax, or mail a confirmation of your reservation within 72 hours of receipt of your request. This is the only confirmation you will receive—you will not receive one from the hotel.

Room Blocks: Blocks of rooms may be reserved initially under one company name. A complete and final list of names must be submitted to the HIDA Housing Office on or before Friday, September 23, 2011.

Online: To make your online housing reservation, please go to www.HIDA.org. Reservations are made in 'real-time' so that inventory will be deleted from the room block. You may also re-visit the site and make necessary cancellations, date, and name changes.

Hotels/Direct: Hotels cannot process reservation forms. Requests sent directly to hotels may be substantially delayed. If you need to make additional reservations, copies of this form are acceptable.

Hospitality Suites: All exhibitors and attendees requesting suites should make these arrangements directly by calling the HIDA Housing Office.

HIDA Housing Office:

Exposition
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Fax: (703) 205-0235

HOTEL LOCATOR

